

## SC Executive Members Present:

- Rebecca Parzen, Chair
- Ainslee Campbell, Vice Chair
- Tova Schaefer, Volunteer Coordinator
- David Bopp, Treasurer
- Willow Carriere, Secretary

## School Administration Members Present:

- Simon Pols, Principal
- Darryll Pederson, Asst Principal

**Also, In Attendance:** Elaine Greene, Jessica Bolton,  
Janet Summerscales/Jennifer Reeves

**Absent:** Judi Hunter

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## AGENDA ITEMS:

- **Call to Order & Welcome** - Rebecca Parzen > Called the meeting to order at PM
- **Approval of Agenda** – Rebecca Parzen > Approved by unanimous consent
- **Approval of Minutes from last meeting(s)** – Rebecca Parzen > Approved by unanimous consent
- **Chair's Report** – Rebecca Parzen
  - a. Welcome Event in September
    - i. Is there anyone wanting to organize a welcome event for Banded Peak families for the beginning of the 2023/2025 school year?
    - ii. School may lead this initiative and have school council support in the planning/execution.
      - 1. Motion for Spending - David Bopp moves to approve spending up \$1000 towards spending from the Friends of Banded Peak Society on a welcome back event for the school community. Tova Schaefer seconds the motion. Passed by unanimous consent.
- 2. Walk A Thon (June 7, 2024)
  - a. Event coordinator and communications (Svenje Duffield and Rebecca Parzen)
    - i. Letter and pledge sheet were sent via email and paper copies were distributed to students. Donations can be made here: <https://square.link/u/wp85IA6u>
  - b. Event insurance, Square site, tallying fundraising totals (Dave Bopp)
  - c. Community liaison for RMES, RCMP, and Tosguna (Willow Carriere and Darryll Pedersen)
  - d. Order food (Willow Carriere)
    - i. Country Food Mart in Black Diamond has again generously volunteered to donate most food items.
  - e. Food pick up (Sarah Reimer)
  - f. Food set up (Anita Sterna)
  - g. Prizes (Lindsey Rostoker)
  - i. West Fraser (formerly Spray Lakes Sawmills) has agreed to donate an ipad again

this year. We are waiting to be contacted to pick up the iPad from their Cochrane location.

ii. Thank you to all of the local businesses who have donated to cover the costs associated with Walk A Thon, including all of our prizes.

h. Volunteer Coordinator: Signup Genius and coffee (Tova Schaefer)

i. To be included in this Friday's blog.

- **Treasurer's Report** – David Bopp

**FOBPS Overview:**

Account	Current Value	Allocated Funds	Fiscal Year Spending (since June 1st)	Fiscal Year Income (since June 1st)	Remaining Allocation	Value - Allocated Funds
<b>FOBPS Cash</b>	\$ 94.00		\$ -	\$ -	\$ -	\$ 94.00
<b>FOBPS ATB</b>	\$ 55,209.69	\$ 8,050.00	\$ 2,619.97	\$ 13,148.15	\$ 2,506.81	\$ 55,209.69
<b>FOBPS Casino ATB</b>	\$ 2.57		\$ -	\$ -	\$ -	\$ 2.57
<b>FOBPS Totals</b>	<b>\$ 55,306.26</b>	<b>\$ 8,050.00</b>	<b>\$ 2,619.97</b>	<b>\$ 13,148.15</b>	<b>\$ 2,506.81</b>	<b>\$ 52,799.45</b>
Notes: Amount left after paying RVS what is owed						\$ 48,923.84

**FOBPS Expenditures:**

FOBPS		December	January	February	March	April	May	Total Allocation	Fiscal Year Spending (since June 1st)	Remaining Allocation
<b>Staff Appreciation</b>	Spent	\$ 35.44	\$ 18.88	\$ -	\$ -	\$ -	\$ 1,506.65		\$ 1,560.97	
<b>Staff Appreciation Allocation</b>	Allocation 2023/24				\$ 400.00			\$ 2,400.00		\$ 77.03
<b>Fine Arts</b>	Spent									
<b>Fine Arts Allocation</b>	2023/2024		\$ 3,000.00					\$ 3,000.00		\$ 1,338.78
<b>Insurance</b>	Spent	\$ 1,059.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,059.00	
<b>Insurance Allocation</b>	Allocation 2023/24							\$ 1,400.00		\$ 341.00
<b>Grade 8 Graduation</b>	Spent									
	Allocation		\$ 500.00					\$ 500.00		
<b>Grade 5/6 Language Arts</b>	Spent									
	Allocation					\$ 750.00		\$ 750.00		\$ 750.00
<b>Total Expenditures</b>		<b>\$ 1,094.44</b>	<b>\$ 18.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,506.65</b>	<b>\$ 8,050.00</b>	<b>\$ 2,619.97</b>	<b>\$ 2,506.81</b>

**FOBPS Income:**

FOBPS		March	April	May	Fiscal Year Income (since June 1st)
<b>Clothing</b>	Income	\$ 255.00	\$ -	\$ -	\$ 760.00
	Fees	\$ -	\$ -	\$ -	\$ -
	Net Income	\$ 255.00	\$ -	\$ -	\$ 760.00
<b>Healthy Hunger</b>	Income	\$ -	\$ 225.65	\$ 429.00	\$ -
	Fees				\$ -
	Net Income	\$ -	\$ 225.65	\$ 429.00	\$ 2,297.26
<b>Two Pharmacy</b>	Income	\$ -	\$ -	\$ -	\$ -
	Fees				\$ -
	Net Income	\$ -	\$ -	\$ -	\$ 219.14
<b>Casino</b>	Income	\$ -	\$ -	\$ -	\$ -
	Fees	\$ -	\$ -	\$ -	\$ -
	Net Income	\$ -	\$ -	\$ -	\$ -
<b>Walk-a-Thon 2023-2024</b>	Income	\$ -	\$ -	\$ -	\$ -
	Fees	\$ -	\$ -	\$ -	\$ -
	Net Income	\$ -	\$ -	\$ -	\$ -
<b>Walk-a-Thon 2022-2023</b>	Income	\$ -	\$ -	\$ -	\$ 7,210.22
	Fees	\$ -	\$ -	\$ -	\$ (255.23)
	Net Income	\$ -	\$ -	\$ -	\$ 6,954.99
<b>Fill Your Freezer</b>	Net Income	\$ 2,897.25	\$ -	\$ -	\$ 2,897.25
<b>Interest</b>		\$ 1.86	\$ 1.90	\$ -	\$ 19.51
<b>Total Income</b>		<b>\$3,154.11</b>	<b>\$ 227.55</b>	<b>\$ 429.00</b>	<b>\$ 13,148.15</b>

- Motion for Spending
  - a. Friends has historically allocated \$3000/grade group and \$1500 to kindergarten for discretionary spending for the school year. This past September, teachers requested to have access to their funds in August, before Friends had their first meeting. We can decide if we would like to make this allocation now, so will have access to these funds when they start planning for next year.
  - b. Motion: David Bopp moves to approve a total of \$13,500.00 discretionary spending for the 2024-2025 school year, for the following categories. Motion seconded by Tova Schaefer. All in favor and passed by unanimous consent.
    - i. (i) Grades 1-2: \$3,000.00,
    - ii. (ii) Grades 3-4: \$3,000.00,
    - iii. (iii) Grades 5-6: \$3,000.00,
    - iv. (iv) Grades 7-8: \$3,000.00,
    - v. (v) Kindergarten: \$1,500.00.
    - vi. The total dollar amount of this motion is \$13,500.00. Funds will be transferred from the Friends ATB financial account to the School Council account for ease of access for the teachers. School administration is asked to provide a record of purchases made with these funds three times a year.
  
- **Volunteer Coordinator's Report** – Tova Schaefer
  - a. Walkathon – Information has been received from the school for the sign-up genius volunteer roles. Draft link is ready for review.
  - b. Simon to confirm timeline for the day and review volunteer roles/times with Tova
  
- **Walk a Thon** – Rebecca Parzen
  - a. Event coordinator and communications (Svenje Duffield and Rebecca Parzen)
    - i. Letter and pledge sheet were sent via email and paper copies were distributed to students. Donations can be made here: <https://square.link/u/wP85IA6u>
  - b. Event insurance, square site, tallying fundraising totals (Dave Bopp)
  - c. Community liaison for RMES, RCMP, and Tosguna (Willow Carriere and Darryll Pedersen)
  - d. Order food (Willow Carriere)
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  - e. Prizes (Lindsey Rostoker)
    - i. West Fraser (formerly Spray Lakes Sawmills) has agreed to donate an ipad again this year. We are waiting to be contacted to pick up the iPad from their Cochrane location.
    - ii. Thank you to all of the local businesses who have donated to cover the costs associated with Walk A Thon, including all of our prizes.
  - f. Volunteer Coordinator: Signup Genius and coffee (Tova Schaefer)
    - i. To be included in this Friday's blog.
    - ii. Add tea and coffee and some granola bars
  
- **Teacher Appreciation** – Willow Carriere/Tova Schaefer
  - a. Feedback – Well received overall and staff appreciated the supplies. Supervision was covered by Simon and Darryll to ensure staff could spend the lunch hour together.
  - b. May 9 Supplies & Lunch on Friday, May 10<sup>th</sup>

- i. Supply drive – lots of items were donated and used by staff
    - ii. Notes from families included
  - c. Lunch
    - i. The Heart – Glory bowl & treats
    - ii. Drinks, fruit trays and snacks/candy
  - d. Gift cards for staff – physical/mental health themed (\$25 > Happy Home/Active/Thanks)
    - i. Use themed jars
  - e. Flowers in staff room/sticker on bowl or card to take home
  - f. Total budget = \$1583.68
  - g. Total spent: \$1546.65 (minus \$150 for bus drivers = \$1396.65)
- **School Clothing Sales** – Willow Carriere
  - a. Store closed May 12<sup>th</sup>
  - b. Total sales = \$842.15 for approximately 30 orders
  - c. Items are in hand and will be sorted at the school
- **School Community Input** – Floor
- **New or Other Business** – Floor
- **Motion to Adjourn** – Rebecca Parzen adjourned meeting at 7:58PM.

**Next Meeting:** September 2024