



AGM BANDED PEAK SCHOOL COUNCIL MEETING MINUTES

DATE: MAY 22, 2024

SC Executive Members Present:

- Rebecca Parzen, Chair
- Ainslee Campbell, Vice Chair
- Tova Schaefer, Volunteer Coordinator
- David Bopp, Treasurer
- Willow Carriere, Secretary

School Administration Members Present:

- Simon Pols, Principal
- Darryll Pederson, Asst Principal

Also, In Attendance: Elaine Greene, Jessica Bolton, Janet Summerscales/Jennifer Reeves

Absent: Judi Hunter

AGM AGENDA ITEMS:

- **Call to Order & Welcome** – Rebecca Parzen > Called the meeting to order at 6:32PM
- **Approval of Agenda** – Rebecca Parzen > Approved by unanimous consent
- **Approval of Minutes from 2023 AGM** – Rebecca Parzen > Approved by unanimous consent
- **School Council Annual Report** – Rebecca Parzen

1. PROFILE:

School Name:	Banded Peak School
Principal Name:	Simon Pols
School Council Chair:	Rebecca Parzen
School Council Vice Chair:	Ainslie Campbell
School Council Secretary:	Willow Carriere
School Council Treasurer:	David Bopp
Volunteer Coordinator:	Tova Schaefer
Teacher Representatives:	Various teachers attended and presented at school council meetings throughout the school year.

2. MESSAGE FROM SCHOOL COUNCIL CHAIR:

This is my fourth year serving on the Banded Peak School Council and my third year in the Chair position. Every executive member of the Board returned from the previous year, and we were able to execute our responsibilities and activities with relative ease as a result. I commend the executive’s ongoing dedication to enhancing student learning. I would like to extend my thanks to our executive members, Ainslie Campbell (Vice Chair), David Bopp (Treasurer), Willow Carriere (Secretary), and Tova Schaefer (Volunteer Coordinator) for their commitment to the Banded Peak School Council and their assistance this year. Our accomplishments are a testament to their positive attitudes, active involvement, and care for the school. I would also like to thank Simon Pols (principal), Darryll Pedersen (vice principal), Judi Hunter (trustee), and teacher representatives for attending meetings and sharing their knowledge through well-prepared presentations and newsletters.

I would like to extend a special thank you to our administration team, Simon Pols, Darryll Pedersen, and Twila Dzeryk for their continued support of our council and for helping us plan successful initiatives and find solutions to administrative challenges.

To the many local businesses who support our Council by initiating fundraisers and/or providing gifts, gift cards, food, and discounts, we sincerely thank you for making our entire community a fantastic place to live. Finally, thank you to parents and all members of our school community who attend council meetings, volunteer at council events, and make monetary donations to the school council. Our accomplishments would not be possible without you!

3. SCHOOL COUNCIL FOUNDATION STATEMENTS:

a. Mission

The mission of Banded Peak School Council, in partnership with home, school, and community, is to enhance student learning within a positive and dynamic environment, by taking initiative, as well as advising and supporting the School Community.

b. Vision

Our vision is to be a dynamic School Council working in partnership with the School Community with our energy focused on student learning in the broadest sense.

3. RECENT ACHIEVEMENTS:

The following report provides a summary of the Banded Peak School Council's accomplishments for the 2023/2024 school year:

a. Fundraising and other Income

All fundraising for the school year was conducted by and benefited the Friends of Banded Peak Society. Total income for the 2023-2024 fiscal year, to date, is \$15,503.88

- School clothing sale: A pop-up online clothing and gear store was available several times throughout the school year. In 2023, the store was hosted by OnBrand; and in 2024 the store was hosted by National Industries Embroidery Plus Inc. New inventory has been added this school year, including shirts for Pink Shirt Day, track pants, stickers, and newly branded items.
- Two Pharmacy made a limited time offer to the Banded Peak School Community to purchase items from their online store at a discount. A portion of the sales was donated to Friends of Banded Peak Society.
- TeamFund fundraiser: For the third year in a row, we held a frozen food fundraiser through TeamFund. This year we opted for the Fill Your Freezer option, and food was delivered in March 2023.
- Fun Lunch: Fun Lunch was held during most months of the school and continues to be well received by parents and students. Thank you to Kim Snow for managing this fun initiative.
- Walk A Thon: Walk A Thon: This event and fundraiser was held on June 2, 2023. Congratulations to our amazing students on their fundraising success. Walk A Thon will be held again on June 7, 2024. Thank you to Redwood Meadows Emergency Services for preparing lunch for this event. Thank you to Tosguna and RCMP representatives for volunteering. Of note, the funds raised for a single Walk A Thon event are split between two fiscal years due to the fiscal year end of May 31.
- Alberta School Council Engagement (ASCE) Grant: For the third year in a row, School Council received a \$500 grant from the Alberta government to engage parents and caregivers.

b. Funding Allocations and other Expenses

- Discretionary funding to each grade grouping
- New equipment and instruments for the music and band programs.
- Support for 'Fine Arts Day' supplies
- Cross country skis
- Books for grades 5-8
- Staff appreciation activities
- Child minding for School Council meetings
- Books for a parent lending library (ASCE grant funds) (not yet purchased)
- Insurance

c. School Events

In addition to fundraising events, School Council hosted two staff appreciation days in November and May, as well as organized monthly baked goods for staff prepared by parents. The Council helps to recruit volunteers for the school store, lost & found, Terry Fox Run, etc.

CHALLENGES:

Challenges encountered this school year include:

- Busy board members and not enough volunteer hours
- Difficulty reconciling the School Council financial account. There continues to be issues in receiving up-to-date financial information from RVS. This challenge should be resolved for next school year because the Board has spent all money in the School Council account and will move forward by using the Friends bank account for all possible earnings and spending.
- Low parent/caregiver engagement

▪ **Annual Financial Statement – David Bopp**

- Most of the teacher grade group allocations should be spent by the end of this month including band.
- Reimbursement to Rocky View School Council account for the shortage in the account once final amounts are calculated. School Council account should be left at zero by the end of the school year.

Banded Peak School Council:		
Balance Sheet		2023-2024
Assets	School Council Fundraising Account	-\$3,875.61
Total Assets		-\$3,875.61
Revenue and Expenditures		
Revenues	Fundraiser	
Fund Raising		\$0.00
Total Revenues		\$0.00
Expenses: Classroom Support	Kindergarten	\$1,041.97
	Grade 1/2	\$464.75
	Grade 3/4	\$2,625.50
	Grade 5/6	\$2,468.26
	Grade 7/8	\$2,406.30
Expenses: Other	School Council Meetings	\$240.00
	Staff Appreciation	\$762.00
	AV System	\$0.00
	Grade 8 Farewell	\$0.00
	Fine Arts	\$1,661.22
	Band	\$1,927.45
	Learning Support	\$992.34
Total Expenses	Cross Country Skiing Equipment	\$2,098.04
		\$16,687.82
These are preliminary values: Final expenses for school year 2023-24 are still being calculated by RVS accounting		

- **Executive Nominations and Elections** – Ainslee Campbell
 - Chair – will remain vacant
 - David Bopp nominates the following representative for the below position. All in favor.
 - Treasurer – Elaine Greene > appointed
 - Rebecca Parzen nominates the following representative for the below position. All in favor.
 - Secretary – Willow Carriere > appointed
 - Volunteer Coordinator – Tova Schaefer > appointed
 - Tova Schaefer nominates the following representative for the below position. All in favor.
 - Vice Chair – Ainslee Campbell > appointed

- **Motion to Adjourn** – Rebecca Parzen > Meeting adjourned at 6:53PM.