

Bylaws

Friends of Banded Peak Society

MEMBERSHIP

1) Membership fee, if any, in the society shall be determined, from time to time, by the members at a general meeting. Any person residing in Alberta, and being of the full age of 18 years, may become a member by a favourable vote passed by a majority of the members at a regular meeting of the society, and upon payment of the fee. Such voting shall be by ballot, unless the meeting by resolution otherwise decides. Any person under the age of 18 years may in the same manner become a member upon payment of half of the said fee.

2) Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary, if any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the society until reinstated. Any member upon a majority vote of all members of the society in good standing may be expelled from membership for any cause which the society may deem reasonable.

PRESIDENT

3) The President shall be ex-officio a member of all Committees. He/she shall, when present, preside at all meetings of the society and of the Board. In his/her absence, the Vice-President shall preside at any such meetings. In the absence of both, a chairperson may be elected at the meeting to preside.

BOARD OF DIRECTORS

4) Board of Directors, Executive Committee or Board, shall mean the Board of Directors of the society.

5) The Board shall, subject to the by-laws or directions given it by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the society, and meetings of the Board shall be held as often as may be required, but at least once every six months, and shall be called by the President. A special meeting may be called on the instructions of any two members provided they request the President in writing to call such meeting, and state the business to be brought before the meeting. Meetings of the Board shall be called by 10 days notice in writing mailed to each member or by three days notice by fax or telephone. Any four members shall constitute a quorum, and meetings shall be held without notice if a quorum of the Board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the Board; otherwise they shall be null and void.

6) A person appointed or elected a director becomes a director if they were present at the meeting when being appointed or elected, and did not refuse the appointment. They may also become a director if they were not present at the meeting but consented in writing to act as director before the appointment or election, or within ten days after the appointment or election, or if they acted as a director pursuant to the appointment or election.

7) Any director or officer, upon a majority vote of all members in good standing, may be removed from office for any cause which the society may deem reasonable.

SECRETARY

8) It shall be the duty of the secretary to attend all meetings of the society and of the Board, and to keep accurate minutes of the same. He/she shall have charge of the Seal of the society which whenever used shall be authenticated by the signature of the Secretary and the President, or, in the case of the death or inability of either to act, by the Vice-President. In case of the absence of the Secretary, his/her duties shall be discharged by such officer as may be appointed by the Board. The Secretary shall have charge of all the correspondence of the society and be under the direction of the President and the Board.

9) The Secretary shall also keep a record of all the members of the society and their addresses, send all notices of the various meetings as required, and collect and receive the annual dues or assessments levied by the society. Such monies shall be promptly turned over to the Treasurer for deposit in a Bank, Trust Company, Credit Union or Treasury Branch as required.

TREASURER

10) The Treasurer shall receive all monies paid to the society and be responsible for the deposit of same in whatever Bank, Trust Company, Credit Union or Treasury Branch the Board may order. He/she shall properly account for the funds of the society and keep such books as may be directed. He/she shall present a full detailed account of receipts and disbursements to the Board whenever requested and shall prepare for submission to the Annual Meeting a statement duly audited of the financial position of the society and submit a copy of same to the Secretary for the records of the society. The Office of the Secretary and Treasurer may be filled by one person if any annual meeting for the election of officers shall so decide.

FILED

MAY 31 2000

Registrar of Companies
Province of Alberta

AUDITING

11) The books, accounts and records of the Secretary and Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the society elected for that purpose at the Annual Meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual Meeting of the society. The fiscal year of the society in each year shall be September 1.

12) The books and records of the society may be inspected by any member of the society at the Annual Meeting or at anytime upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each member of the Board shall at all times have access to such books and records.

MEETINGS

13) This society shall hold an annual meeting on or before October 1st in each year, of which notice in writing to the last known address of each member shall be delivered in the mail eight days prior to the date of the meeting. At this meeting there shall be elected a President, Vice-President, Secretary, Treasurer, (or Secretary-Treasurer), and three directors. The officers and directors so elected shall form a Board, and shall serve until their successors are elected and installed. Any vacancy occurring during the year shall be filled at the next meeting, provided it is so stated in the notice calling such meeting. Any member in good standing shall be eligible to any office in the society.

14) General meetings of the society may be called at any time by the Secretary upon the instructions of the President or Board by notice in writing to the last known address of each member, delivered in the mail eight days prior to the date of such meeting. A special meeting shall be called by the President or Secretary upon receipt of a petition signed by one-third of the members in good standing, setting forth the reasons for calling such meeting, which shall be by letter to the last known address of each member, delivered in the mail eight days prior to the meeting.

15) Four (4) members in good standing shall constitute a quorum at any meeting.

VOTING

16) Any member who has not withdrawn from membership nor has been suspended nor expelled shall have the right to vote at any meeting of the society. Such votes must be made in person and not by proxy or otherwise.

REMUNERATION

17) Unless authorized at any meeting and after notice for same shall have been given, no officer or member of the association shall receive any remuneration for his/her services.

BORROWING POWERS

18) For the purpose of carrying out its objects, the society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the society, and in no case shall debentures be issued without the sanction of a special resolution of the society.

BY-LAWS

19) The By-Laws may be rescinded, altered or added to by a "Special Resolution".

	Subscribers Name/Address City/Prov./Postal	Subscribers Signature And Printed Name	Witnesses Name/Address City/Prov./Postal	Witnesses Signature And Printed Name	Date (Day, Mth Year)
1	Karen Smith Box 685 Bragg Creek Alta TOL OKO	Karen Smith Karen Smith	Laura Whitaker Box 764 Bragg Creek, AB TOL OKO	Laura Whitaker LAURA WHITTAKER	May 17, 2000
2	M. GWEN KNOLL 6 WOLF COURT REDWOOD MEADOWS T3Z 1A3	M. GWEN KNOLL M. GWEN KNOLL	Laura Whitaker Box 764 Bragg Creek, AB TOL OKO	Laura Whitaker Laura Whitaker	May 17/00
3	L. Gibson G.D. TOL OKO Bragg Creek AB	Lynne Gibson	Laura Whitaker Bragg Creek, AB Box 764 TOL OKO	Laura Whitaker Laura Whitaker	May 17/00
4	D. J. Gould Box 942 Bragg Creek AB T3L 0L0	D. J. Gould DAVID GOULD	Laura Whitaker Box 764 Bragg Creek AB TOL OKO	Laura Whitaker Laura Whitaker	May 17/2000
5	M.E. Gallagher Box 687 Bragg Creek AB TOL OKO	M. Gallagher M. Gallagher	Laura Whitaker Box 764 Bragg Creek, AB TOL OKO	Laura Whitaker Laura Whitaker	May 17/00

Banded Peak School Council

Minutes

Meeting Wednesday, November 8th, 2000

Commenced at 7pm

(Approx. 30 people in attendance)

1. **By-Law Amendment** Kumar proposed that an amendment should be made, which would read as follows:

Current By-Law

3.06 The School Council shall:

- a) coordinate School Council fundraising activities;

Proposed amended By-Law

3.06 The School Council shall:

- a) coordinate School Council fundraising activities, except those fundraising to be conducted by the Friends of Banded Peak Society, a society incorporated under the Societies Act of Alberta specifically for raising funds for initiatives identified for the benefit of the Banded Peak School and whose officers and memberships are the same as the officers and memberships of the School Council;

- Motioned to accept by Carol Clenchy. Seconded by Mike Gallagher.

All in favour.

2. **Approval of Minutes**

- Minutes of meeting of Wednesday, October 11th, 2000. Motion to accept by Carol Clenchy. Seconded by Anne Wilson.

All in favour.

3. **Chairs Report**

- Rockyview education report now available for review
- More fundraising ideas coming in
- Letter from resident re: school septic field
- Three School Division meeting being held Wednesday, November 15th @ Springbank High School @ 7:30pm (please refer to last newsletter)
- Pan Canadian Awards nomination forms available @ office
- Lunchroom supervision and programs have 50% of related funds outstanding. These programs are being funded solely by the monies received from parents. Every child has access to this program, and the costs are broken down proportionately to every child. There seems to be some confusion, that if a parent did not sign up their child, that no cost would be born to them. On the contrary, the cost of keeping and funding this program depends on the contribution of every child.
- A Lunch Program Committee has been established, and are now exploring the possibilities of creating a designated lunch room
- School Nutrition Incentive Program (S.N.I.P) is being held at the school

4. SWEL Gala

- Shannon, our SWEL representative was concerned that the percentage of Banded Peak parents that attended last years Gala was very low, (22 out of a possible 300 or so). Ideas were discussed in how to increase greater visibility for this fundraising event, and ultimately greater attendance. More information will be posted as to this year's date, ticket costs, etc.

5. Admin Team Report

Presented by Laurie Bowers

- The following new staff members were welcomed to our school - Carolyn Pujo, Karen Tate, Donnella Lyons and Bonnie Abbey.
- Bus safety remains a concern in regards to front highway speed
- Research team currently at the school conducting a worldwide study on technology integration. It was also expressed how impressed they are with the school's venues, teachers, classrooms, student engagement, parent interaction, etc. Hats off to everyone!
- There are currently 6 Master of Teachers attending the school, as part of their education from the University of Calgary & York University.
- December 7th, Parent Book Club. Highly recommended " The Schools our Children Deserve", by Alphonse Kohn!!!!

6. Financial:

- Financial Statement – Motion to accept by Carol Clenchy. Seconded by Joanne Hunt
All in Favour
- Budget Requests - Request for funding by Laurie Bowers for \$2000 towards additional Robotics for the lunchtime program. Motion to accept by Kumar Mendis. Seconded by Mike Gallagher.
All in favour.
- Next budget request in January

7. Action List

- Joanne Hunt on Class sizes, and it's related concern – Joanne attended a Vision & Agenda Doc. Meeting sponsored by Alberta Learning where the main topic was 'class sizes'. "General (key) issue would be to ideally reduce class sizes, but no conclusions were made on this occasion as to what 'ideal' size should be."
- Laurie Bowers on 'test results'. Action item ongoing.
- Terry on 'quiet' place to read. IDC was concluded, and remains a great place for students to read 'quietly', as well as several other areas throughout the school.
- Kumar on 'School Hats' – we really would like to *sell* these, and at \$5 each, make a smashing stocking stuffer or gift, we have approx. 300 remaining in the store!!!

8. AISI Initiatives

Presented by Laurie Bowers, and explained fully in handout (attached).

- Co-presentation by Leslie Waite (see attached)
- 'Literacy for Learning' – presented by Vicki Hardage. "Whilst in it's infancy, this project currently includes every elementary school in the Rockyview School Division. Focus is on what measures can be taken to improve literacy, in both French and English Language Art. It's goal, to increase students' reading ability levels, reading confidence, etc.